

FRIENDS OF DEBENHAM HIGH SCHOOL

Date: 22nd March 2023

Time: 18:30

Location: via Teams

Meeting called by: Vanessa Osborne
President

In Attendance

Dominique Scanlan

Vanessa Osborne

Amanda Sherman

Apologies from: Mr Martin Angela Tourman Donna King

Approval of minutes

The minutes of the previous meeting were provided to all FoDHS members via email. Minutes approved by attendees.

Board

Vanessa Osborne President

Dominique Scanlan Secretary

Angela Touman Treasurer

Treasurer's Report

In Angela's absence Vanessa provided the treasurer's report to the attendees. Please see attached report.

Board Resolution

Currently, Michael Crawshaw remains on the bank account for the committee. In accordance with the necessary procedures for removing his name in his absence (and replacing it with that of our current board members) a vote was cast, and all members agreed – both in person and via email.

Vanessa and Angela will become signatories for the FoDHS bank account. The relevant forms will be signed and witnessed as necessary.

Noted: Declarations made that there are no conflicts of interest pertaining to the above.

Bags2School Collection

Donna King emailed Louise Ramsey regarding the Bags2School collection.

Committee suggested that a Saturday drop off be available to parents as many students bus to and from school during the week.

Metal skip to coincide with the Bags2School collection.

Green team to potentially volunteer.

Leaflets to be provided to Community Centre, Children's Centre and local shops and cafés as well as notices to be added to Facebook page.

School Bar for April Concert

Date of concert confirmed: 20th April 2023

Time TBD

Bar check list to be created by Vanessa

Drink: Lots of surplus alcohol available from prior events

Suggested minimum spend per item

Food: Snacks to be purchased from Bookers using our new card

Asda to be approached for a donation (Dominique to action – letter required)

Hog and Hen to be approached – query whether they will sponsor our event

Query whether homemade items may be appropriate (ensure we are mindful of allergies and adhering to food safety requirements)

Volunteers of who will run the bar to be confirmed.

Other Events Ideas

Chocolate Bingo

Tile Night – Dominique to gather further information to be presented to committee

Summer Festival or Family Festival

Sports Day cakes and refreshments 21st June

Next Meeting: AGM

Wednesday 10th May at 6:30pm – meeting to be publicised widely in the hope that further committee members will join us.

Meeting concluded at 7pm