

# FRIENDS OF DEBENHAM HIGH SCHOOL

## MINUTES OF MEETING - DRAFT

25<sup>TH</sup> JANUARY 2023

**Attendees** : Mr S Martin, Mrs V Osborne, Mrs D King, Miss A Sherman, Mrs R Newman

**Apologies of Absence** received from Mrs A Touman and Mrs Scanlan-Baker.

1. Minutes of the last meeting were agreed - proposed Mr Martin and seconded Mrs King.
2. Treasurer's report given on behalf of Mrs Touman. Financial Statement provided and reference to covid and lack of fundraising 2021-22 for reason funds are lower (check what donations were received LY at £1,126 and update sheet with holdings in bank accounts). Update given on monies raised since September 2022. Reports to be attached for circulation.
3. Thank you letter to be drawn up and sent to all those companies and businesses which supported the raffle. Suggested to make this an annual event. It was agreed to purchase an annual lottery licence (£40 first year & £20 per year renewal) and Mrs Osborne has agreed to set this up.
4. Update given on second hand uniform – now sorted (and beautifully presented) and jotform/online app in progress. Look into avenues of recycling named items – Red Cross? The school Green Team are introducing 'Bag-2-School' so we might be able to recycle via this route.
5. FODS are supporting the Y11 Prom Committee with a bar at their quiz night on Thursday 2<sup>nd</sup> March and proceeds from the bar will be used towards the mini bus. All other monies raised will be held by the Prom Committee. School wine glasses are available to use and Mrs King will ask Coddendam Country Club if they have any spare beer glasses to donate to the school.
6. Next article is required for the Aspire Magazine – Mrs Scanlan-Baker has kindly agreed to do this.
7. Easter competition/prize fundraiser for the students tbc – Mrs Scanlan-Baker is investigating potential prizes.
8. Chocolate bingo was agreed and suggested date of Thursday 4<sup>th</sup> May. Possible donations as after Easter and Miss Sherman and Mrs Newman kindly agreed to approach companies for support. Mrs Touman and Mrs Osborne have volunteered to organise the bingo machine and act as callers on the night.
9. Look to introduce a regular tuck shop selling chocolate and ice pops in the summer.
10. Look to offer cakes and ice creams at school sports day 21<sup>st</sup> June.
11. Tile painting fundraiser is moved to next meeting as agreed more suitable to hold in the summer.
12. Community Action Suffolk – Louise Fairbrother was unable to attend but has offered a meeting to discuss grant applications and has a contact at a Ford dealership. Mrs Newman has offered to approach a good contact for information and support as well.
13. The FODS section of the website needs updating. Mrs King agreed to look at this.
14. Amazon Smile is ceasing donations from 20<sup>th</sup> February so need to continue to promote Easy Fundraising.
15. Date of next meeting Wednesday 22<sup>nd</sup> March 6.30pm